

# CMP Application Requirements

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The application is made up of two sections that are required to be completed. It is recommended that applicants download and read the CMP Handbook prior to downloading the application.

## **SECTION I — PROFESSIONAL EXPERIENCE IN THE MEETING, EVENT, EXHIBITION AND HOSPITALITY/TOURISM INDUSTRY**

Meeting, event, exhibition, and hospitality/tourism management hereinafter called "industry"

### **Option 1: Professional Experience**

- Currently or recently employed in the industry (within the previous twelve (12) months) with a minimum of 36 months qualifying full-time work experience.

### **Option 2: Professional and Education Experience**

- Currently or recently employed in the industry (within the previous twelve (12) months) with a minimum of 24 months qualifying full-time work experience AND holds a bachelor's degree or international equivalent in meeting, event, exhibition, and hospitality/tourism management. All professional experience and other meeting management activities submitted must have occurred in a professional context, not earned during academic study.

### **Option 3: Professional Experience in Academia**

- Currently a full-time instructor of meeting, event, exhibition or hospitality/tourism management at an educational institution or university program with 36 months of full-time experience in academia.

## **SECTION II — INTERNSHIP OR CONTINUING EDUCATION REQUIREMENTS**

### **Option 1: Industry Internship**

- Completed a structured, supervised internship in meeting, event, exhibition or hospitality/tourism management with a minimum of 200 hours of work experience with a professional organization through an accredited educational institution or university.

### **Option 2: Continuing Education**

- Completion of 25 clock hours of industry-related continuing education within the past five years. In order to receive credit for continuing education, courses must relate to one of the domain areas of the CMP International Standards (CMP-IS). The CMP-IS is the body of knowledge for the Certified Meeting Professional program and examination.